
PROGRESS MEETING MINUTES

DATE: June 13, 2023

PROJECT: **Ravenna Public Schools
High School Addition and Renovation**

WRITTEN BY: D.J. Beckering

PRESENT: Beckering Construction, Inc. – DJ Beckering, Steve Corvers
Ravenna Public Schools – Justin Wilson, Greg Helmer, Brian Zilka, Ryun Landheer
Tower Pinkster – Lori Pawlias
Van Haren Electric – Laura Farrell

1. Review of jobsite safety and visitor requirements
 - a. Visitors are to check in with Steve Corvers prior to visiting the site – contact Steve at 616.970.2040.
 - b. All construction personnel and visitors are required to wear hardhats and high visibility vests while on site.
 - c. All contractors are to maintain a safe workspace and daily clean-up is required.
 - d. **NO SMOKING** on site!
 - e. There have been no incidents / accidents reported on site.
2. Shop drawing and submittal review
 - a. 101419 Plaques – **TP to forward response.**
 - i. **Gloss sheen is the only option. Lori to select sand finish.**
3. RFI's – To date – 95 – Review Log
 - a. RFI's are to be sent to Steve at sjc@beckering.com and DJ at dj@beckering.com.
 - b. RFI's under review:
 - i. 92A – Concessions Roll-up Door
 1. RFI #92 re-opened for clarification of a smoke detector vs. heat detector – **Van Haren to provide a quote.**
 - c. Forthcoming RFI's
 - i. Smoke heads needed above the ceiling clouds.
 1. **Steve and Lori to review cloud depth further.**
4. Bulletins / Outstanding Pricing
 - a. Cost Control Log – Review
 - b. Change Orders are up to date. Change Order 20 is forthcoming.
 - c. Outstanding Pricing
 - i. 103 – Greenhouse Interior Gas Line and Venting – T&M Pricing forthcoming.
 - ii. 111 – Existing Floor at Unit A Lobby A142 – Updated pricing forthcoming.
 - iii. 113 – RFI 76 – Media Center Mech Return Openings – Pricing forthcoming.
 - iv. 126 – Additional Window Treatments – On hold.
 - v. 127 – RFI 87 – Media Center and Room A130 Window – Pricing forthcoming.
 - vi. 132 – RFI 94 – Snow Retention System at Entry – Pricing forthcoming.
 - d. Future Pricing Items
 - i. Stage Concrete Floor – Concrete infill is needed
 - ii. Removal of wood 2x supports to change to steel studs and the covering of the existing 2x4's at the west bulkhead/low ceiling of the cafeteria.
 - iii. Continued ceiling grid rework – Phase V
 - iv. Building Inspector / Fire Marshal requirements – **Corridor Fire Doors**
 - v. Installation of Greenhouse Irrigation
 - vi. Smoke Heads above Ceiling Clouds.



5. Testing, Inspections and Mock-Ups
 - a. Phase IV inspections
 - i. Building Inspector – passed
 - ii. Fire Marshal – passed
 - iii. Plumbing Inspection – passed
 - iv. Mechanical Inspection – passed – temporary received until a Testing and Balance report has been received and reviewed
 - v. Electrical Inspection – passed
 - b. Boiler inspection – Is to occur this week

6. Construction Schedule
 - a. Past Month Review
 - i. General Trades – 44th St. Construction
 1. Phase V
 - a. Installed plastic protection at openings to classroom wings, rooms, restrooms, kitchen, and office area.
 - b. Completed demo of the openings in the media center wall for duct penetrations and lintels
 - c. Demoed the tech office – select cabinets, flooring, shelving, tackboards, markerboard, block for the window
 - d. Installed window frame in the tech office
 - e. Removed concrete floor at the main entry
 - f. Removed concrete stage, started removing the dirt,
 - g. Installed irrigation runs in the greenhouse
 2. Phase IV
 - a. Cleaned classrooms, corridors, and restrooms
 - b. caulking,
 - c. Restroom partition and accessories installed.
 - ii. Structural Steel – Custom Steel
 1. Installed the handrails in the media center, provided the louvers for the media center through wall penetrations.
 - iii. Masonry – Burggrave Masonry
 1. Installed lintels and block in the media center for the louver penetrations,
 2. Installed block at the new window in the tech office
 - iv. Concrete Polishing – Burgess Concrete
 1. Started polishing at the main entry area
 2. Removed the tile flooring in the cafeteria
 - v. Flooring and Tile – Phoenix Interiors
 1. Installed carpeting in the classrooms and the walk-off carpet at the entry
 - vi. Painting – K&A Painting
 1. Completed Phase IV painting
 2. Started sanding the existing brick, prepping for the stain
 - vii. Drywall and Acoustical – Schepers Brothers
 1. Completed the ceiling repairs in Phase IV, and installed the corridor ceiling grid and tile
 - viii. Mechanical & Plumbing – B&V Mechanical
 1. Completed Phase IV VUV installation
 2. Completed installation of the restroom fixtures
 3. Completed plumbing piping in the greenhouse and the head end of the irrigation system
 4. Started Phase V duct and unit demolition
 - ix. Electrical – Van Haren Electric
 1. Completed installation of the light fixtures in Phase IV



2. Completed installation of the grow lights in the greenhouse
 3. Started phase V light fixture removal and installation of new fixtures
 4. Completed the underground boring and conduit installation for the greenhouse power upgrade – ready for panel placement.
- b. One Month Look Ahead
- i. See schedule provided for summer 2023 look ahead
 - ii. General Trades – 44th St. Construction
 1. Install in-wall blocking
 2. Install hollow metal frames
 3. Start installation of millwork in the media center
 - iii. Concrete – Bully's Concrete
 1. Install the entry and stage areas concrete floors
 - iv. Masonry – Burggrave Masonry
 1. Complete miscellaneous block and brick installation still needed
 - v. Structural Steel – Custom Steel
 1. Installation of the last handrail in the media center
 - vi. Drywall and Acoustical – Schepers Brothers
 1. Start Bulletin #6 work
 - a. Framing, drywall install and finishing in the media center.
 2. Cover the existing 2x's in the cafeteria corridor (west side)
 3. Install framing needed at the entry and concessions stand
 - vii. Metal Wall Panels – Innovative Metals
 1. Complete exterior punch list
 - viii. Painting – K&A Painting
 1. Complete painting of the tectum ceilings in the media center and cafeteria,
 2. Start staining of the brick?
 - ix. Mechanical & Plumbing – B&V Mechanical
 1. Place Phase V mechanical units – Art Room, Mezzanine and Technology Room
 - a. Start duct installation
 2. Start demolition of piping in the mezzanine,
 3. Start re-piping the mezzanine
 - a. Looking for a visit from TP mechanical engineer
 - i. It's possible lots of piping could be removed, and the area cleaned up considerably.
 - x. Controls – Hurst Mechanical
 1. Complete demolition of controls on the remaining units in Phase V
 - xi. Electrical – Van Haren Electric
 1. Install light fixtures in areas of Phase V
 2. Installation of the electrical gear in the mechanical room.
- c. Data Hub Room Schedule
- i. See attachment
- d. New Greenhouse
- i. Having scheduling of greenhouse training issues.
 1. This affects demolition of the existing greenhouse
 2. **Programming and training is scheduled for 7/6/2023, 11:00 am.**
- e. Punch Lists
- i. Punch list #4 work (Phase III) is underway.
 - ii. Exterior punch list has been received from Tower Pinkster; Beckering must distribute to the trades yet.



- f. Equipment Lead Times (Ship Dates)
 - i. Electrical
 - 1. Panel A has been delivered.
 - 2. Generator delivery is currently scheduled for September 2023.
Possibly being pushed now to October 2023.
 - ii. Food Service Equipment
 - 1. Ice Machine and Bin – filter system is needed yet.
 - 2. **MES ordered a new filter system for the ice machine this week.**
- 7. Miscellaneous Items
 - a. **The owner will be using the Phase IV wing for summer school – summer school is through the month of June, 6/5/23 – 6/29/23; firewall will remain in place until summer school has concluded.**
 - b. **The Main Entrance area is currently under construction. Please be aware if entering the building.**
 - c. Electrical shut down discussion
 - i. **There will be a 20 minute power shut down on a Friday afternoon to review the existing feeders to the main switchboard to see if they are all copper and can be salvaged. Steve and Brian to coordinate.**
 - ii. **Possible credit forthcoming.**
 - d. **Owner Requests. Brian noted the following items:**
 - i. **Flagpole removed at the Middle School – fill the hole with concrete.**
 - ii. **Art Room ADA Sink – Clearance is still an issue. Solids interceptor possibly installed backwards. B&V to review.**
 - iii. **Window coverings at the 100 Wing – Fabric is on backorder. To be installed this Summer.**
 - e. **Ribbon Cutting Ceremony – to be scheduled the day of a home football game during mid-September.**
- 8. The next scheduled OAC Progress Meeting date is Tuesday, July 18, 2023 at 11:00 am.