



Ravenna High School Attendance Appeal Form

The RHS Handbook provides an opportunity for parents to appeal course failure due to attendance to the office of the principal. Please utilize this form for submitting your attendance failure appeal.

Student Name: _____ Parent/Guardian Name: _____

Grade: _____ Date: ___/___/_____ Phone Number: _____

Semester/Year: _____

List the absences within the semester that cause the student to be a failure due to attendance:

Please provide below reasons for the absences and attach any supporting documentation that you feel should be considered when making a decision about the student's failure due to attendance:

The Attendance Appeal Review Committee will meet to review the attendance failure appeal and make a decision about whether or not the student's course(s) will be an attendance failure for the given semester based on the information provided and the student's records. Once the committee has made a decision, the student and parent of the student will be notified of the decision and a copy of this appeal form will be mailed home for the family's records.

For Office Use Only

Date Attendance Committee met to review attendance appeal: ___/___/_____

Committee's decision: _____ Attendance Failure _____ Not an Attendance Failure

If not a failure, explain future necessary actions:

People that attended Attendance Appeal Meeting:
