Beechnau Elementary
Student Behavior Management Process for All School Settings

Teach and positively reinforce behavior expectations and pre-correct potential misbehaviors

Is the behavior staff or office managed?
See back for more details

Staff-Managed

Office-Managed

Try one intervention:
*Reteach expectations
*Signal or non-verbal cue
*Redirect
*Proximity
*Minor loss of privilege
*Seat change
*Providing choice
*Taking a break / Buddy room
*Private conference
*Stop & Think Sheet
*Restitution (make it right)

Send student to office or contact office staff for removal.

Be sure to let the office staff know details regarding what has been done and why student is being sent to the office.

Office –Managed Major in PowerSchool

Did the intervention work?　**YES** → Acknowledge appropriate behaviors

NO

Try one NEW intervention:
*Reteach expectations
*Signal or non-verbal cue
*Redirect
*Proximity
*Minor loss of privilege
*Seat change
*Providing choice
*Taking a break / Buddy Room
*Private conference
*Stop & Think Sheet
*Restitution (make it right)

Student conferences with administrative staff

Administrator takes action and completes or updates as Office-Managed Major Behavior referral in PowerSchool

Administrator follows up with referring staff

Did the intervention work?　**YES** → Acknowledge appropriate behaviors
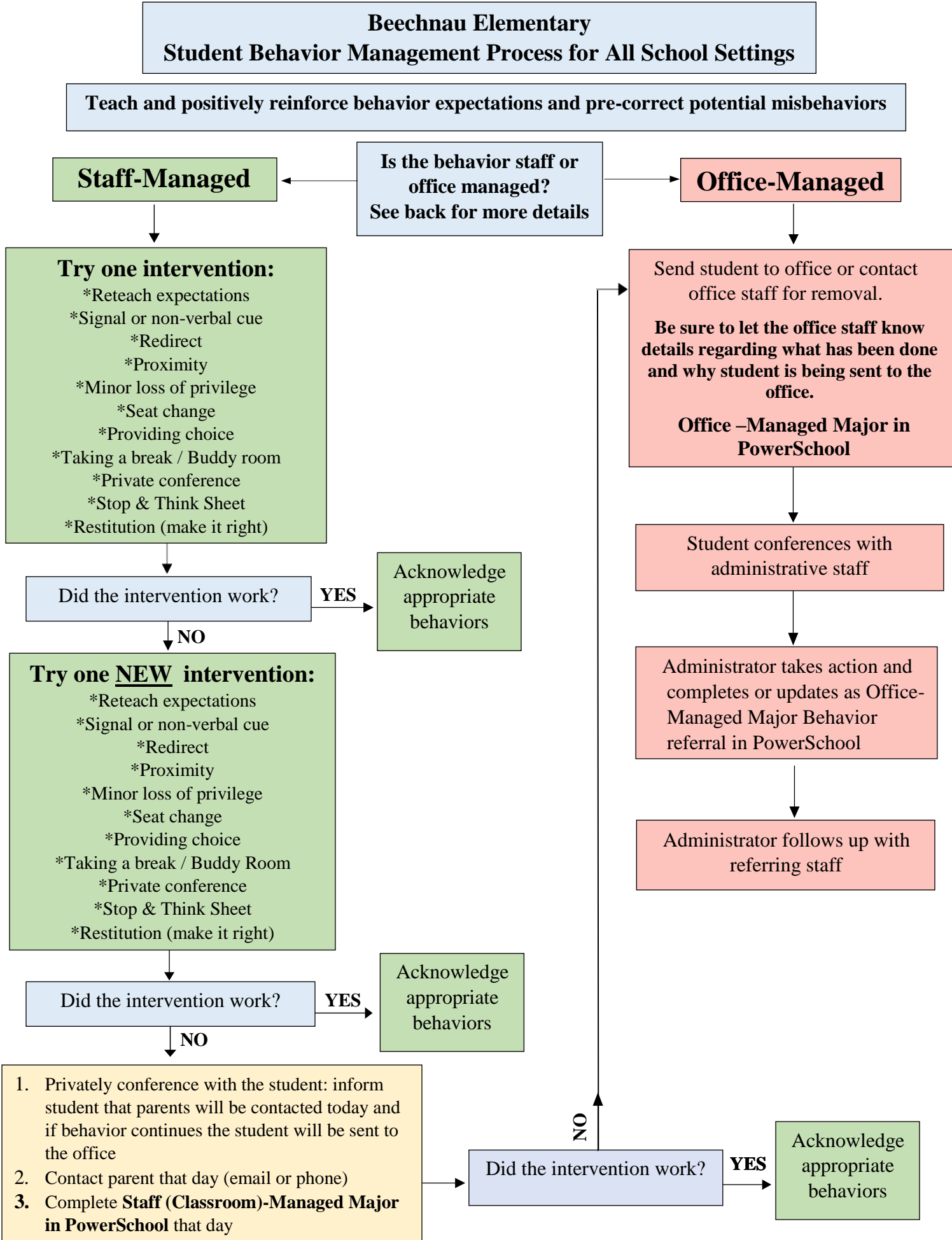
NO

1. Privately conference with the student: inform student that parents will be contacted today and if behavior continues the student will be sent to the office
2. Contact parent that day (email or phone)
3. Complete **Staff (Classroom)-Managed Major in PowerSchool** that day

NO

Did the intervention work?　**YES** → Acknowledge appropriate behaviors

Staff-Managed
NO REFERRAL NECESSARY

Use the flowchart

Office-Managed

Student is immediately sent to the office or office staff is contacted for removal. Administrator addresses the issue <u>and</u> completes/updates an Office-Managed Major Behavioral Referral.

Please remember, in most cases students should not be sent to the office due to behavior until you have followed the flowchart intervention steps.

- **Inappropriate language**: calm/conversational inappropriate language or gesture
- **Disrespect:** socially rude or dismissive messages
- **Defiance:** refusal to follow schoolwide expectations, adult directions, and/or procedures
- **Disruption:** behavior causing interruption
- **Theft:** item is taken but returned
- **Lying/Cheating:** low intensity lying, cheating, or saying things that may be hurtful to others
- **Inappropriate Affection:** Consensual but inappropriate displays of affection
- **Property Misuse**: low-moderate misuse or destruction, can be restored by student
- **Technology Violation:** non-serious but inappropriate use
- **Dress Code:** clothing does not meet dress code
- **Outside of School Area**: outside of fence at recess, but responds to correction

Staff-Managed

STAFF-MANAGED MAJOR BEHAVIOR REFERRAL COMPLETED

Privately conference with the student and record behavior as a Staff-Managed Major

Repeated Inappropriate Behavior (refer to behaviors listed in the first category): Student continues to engage in behavior that he/she has been directed to change or discontinue **AND** flowchart intervention steps have been followed without positive change.

Additional Reasons for Completing a Staff-Managed Behavior Referral:

- Student takes an item with the intention to keep, only returns because of staff intervention
- Lying or spreading rumors that are intended to be hurtful
- Signing a name without permission
- **Skip Class**: Student leaves or misses class without permission and returns

Repeated and/or High-Severe Intensity of Inappropriate Behavior (refer to behaviors listed in the first two categories): Student continues to engage in behavior after you have completed a staff-managed major behavior referral without positive change.

Office-Managed Major Behavior Referral Exceptions:

- Inappropriate language/gesture directed at another person AND is abusive/aggressive
- Defiance is repeated and blatant, making teaching/learning impossible
- Theft of property with significant value
- Lying/Rumors is intended to be hurtful OR cheating involves claiming someone else's work as their own <u>OR</u> allowing someone to copy and claim as their own
- Property damage/misuse that cannot be fully restored
- Violation of district technology code <u>OR</u> refusal to give device to teacher or put away
- Student is off campus, in an area that threatens safety, refuses to return to instructed area

Additional Office-Managed Major Behavior Referrals:

- **Bullying**: Repeated targeted and disrespectful messages in any format involving intimidation, teasing, taunting, threats, or name calling to cause bodily harm, reasonable fear for personal safety or personal degradation – involves imbalance of power and includes bullying by isolation
- **Physical Aggression**: actions involving serious physical contact where injury may occur with intent to harm yourself or another person (anger-based)
- **Fighting:** Involvement in mutual participation in an incident involving physical violence, with intent to harm another person
- **Harassment, Arson, Bomb Threat/False Alarm, Gang Affiliation:** See Formal Behavior Definition Sheet
- **Use/Possession of Alcohol, Combustibles, Drugs, Tobacco, and-or Weapons**: See Formal Behavior Definition Sheet